

**TUESDAY, OCTOBER 25, 2022**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, October 25, 2022, with the following members present: Mr. Jay H. Wippel and Mr. Harold R. Henson. April Dengler, County Administrator, and Marc Rogols, Deputy County Administrator was also in attendance. Mr. Gary K. Scherer was absent from today's meeting.

**In the Matter of  
Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from October 18, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 26, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$210,346.51 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 26, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$38,065.16 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-102522-79**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$12,851.00 to amend EMA Transfer In Fund, fund #249,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**EMA TRANSFER IN FUND #249  
\$10,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for APPROPRIATIONS:

**\$16,075.68 – 921.1151.5901 – Other Expenses Excess Delinquent Tax Sale – Auditor**

**\$50,000.00 – 201.3007.5505 – ALGT Material/ Supplies Bridge Culvert – Engineer**

**\$15,476.00 – 101.1105.5703 – Contingencies – Commissioners**

**\$9,800.00 – 249.2035.5102 – EMA Salary – Commissioners**

**\$2,492.00 – 249.2035.5201 – EMA PERS – Commissioners**

**\$259.00 – 249.2035.5202 – EMA Medicare – Commissioners**

**\$300.00 – 249.2035.5205 – EMA Workers Compensation - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$7,000.00 - 249.2035.5301 – EMA Supplies – Commissioners  
TO**

**249.2035.5102 EMA Salary – Commissioners**

**\$1,000.00 – 249.2035.5203 – EMA Insurance – Commissioners  
TO**

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**249.2035.5102 – EMA Salary - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Fund Transfer Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for FUND TRANSFER:

**\$15,476.00 – 101.1105.5703 – Contingencies – Commissioners**  
**To**  
**249.0000.4901 -Emergency Management Transfer In - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week Quarterly 911 meeting with Frontier, MSA warning group meeting and Pickaway Fellows Leadership meeting
- Next Week meeting with 911-988 workshop – Hillsboro, Box 65 meeting, Pumpkin Show review meeting, Police Chief meeting, Finance meeting and Licking Valley Schools – active shooter incident review
- General Information
  - Frontier proposal switching to fiber received – signed copies submitted
  - Working with PCSO on fire run cards – continuing.
  - Working with law enforcement to create a standardized radio system
  - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
  - Developing a law enforcement mutual aid pact for consideration county-wide. Proposed language submitted to LE.
  - Developing a model for School Safety Plans – waiting for LE review
  - Review of the County Emergency Operations Plan complete. To be sent out for concurrences.
  - Continued effort to train first responders in ICS and NIMS. October class complete. Advanced training scheduled for December.
  - EMA inventory audit – slow progress. Reorganization of EOC garage underway.
  - Submitted Homeland Security grant application to purchase PPE for law enforcement.
- Issues requiring Commissioners Support/Notification: None

**In the Matter of**  
**Report Provided by Ron Custer:**

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer reported that the interior doors are installed and invited the Commissioners to stop out to view.
- Partners for Paws purchased a new van for the Dog Shelter and purchased two new kennels for the vans.
- Mr. Custer was able to return unused parts on the outdoor kennels to get two additional kennels.
- The puppies have been adopted.

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- A Bark International has 96 pallets of dog food and they would like to donate to the Dog Shelter. They go through 250 pounds of dog food a week. Maintenance is going to make arrangements to transport the pallets of dog food.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Migrated VLAN 100 to new network.
- At the Sheriff's Office Built trunks connecting VM hosts to new network. Also Connected Backup server to new network. Successful run of VEEAM backups on all servers except MDT server and main File Server uncovering issue with snapshots.
- Juvenile Court Probate Docket Website progressing, need to verify security measures and establish a URL preferably a .gov.
- Working on Cyber Security Grant to cover added expenses for supporting the new Network architecture
- Team meeting with Mark, Eric and Lt Rhoads to discuss plan moving forward

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission: November 8th Agenda**
- **Outstanding Plats:**
  - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
  - Pumpkin Run II, Section II – Pickaway Township, Zane Trail Road, adding three 2 acre lots. Requires township variance on remaining road frontage (238 feet available, need 300 feet) and the soils need reevaluated per the Health Department's requirements.
  - Gabriel Estate Section II – Final Plat, only leaves approximately 60 feet of road frontage for the remaining acreage. Will require Pickaway Township variance.
- **Lot Splits:** Approved 1 lot splits in the last week, 9 open applications currently.
- **CDBG:** Critical Infrastructure grant for Williamsport is ready to be bid out. Bid opening scheduled for November 8, at 11:00 a.m.

**In the Matter of**  
**Allocation of August 2022 Sales Tax Collections:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to allocate the August 2022 Sales Tax collections in the following manner:

**\$42,274.00 to 401.0000.4121 – Capital Fund**  
**\$1,014,570.26 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, County Administrator:

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- Ms. Dengler will be attending the pre-bid meeting for the Brownfield property Thursday, October 27<sup>th</sup> at 10:00 a.m. The bid opening is set for Tuesday, November 8<sup>th</sup> at 11:30 a.m. at the Commissioners' Office.
- Ms. Dengler provided a timeline update for MS Consultants construction and cost estimate for road at Lancaster Pike.

**In the Matter of**  
**County Snow Removal Contract with**  
**Wolfe Construction Company:**

Upon review of the snow removal contract, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize April Dengler, County Administrator to execute the contract with Wolfe Construction Company for 2022-2023 snow removal of Pickaway County Courthouse, Service Center, Job & Family Services and Ohio Means Jobs, Building Department, Maintenance Facility and Dog Shelter.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Park District**  
**2023 Land and Water Conservation Fund Grant:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-102522-80**

**WHEREAS**, the Pickaway County Park District will apply for the 2023 Land and Water Conservation Fund Grant Project; and

**WHEREAS**, the project will allow the district to replace existing porta john with a permanent restroom and add playground equipment and surfacing to complete the district's playground at Canal Park; and

**WHEREAS**, the project will assist the park district in meeting the ever-growing need for additional outdoor recreational opportunities in Pickaway County; then

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby support the Pickaway County Park District's 2023 Land and Water Conservation Fund Grant Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Child Protection Center of Ross County:**

Rhiannon Gill, Executive Director the Child Protection Center of Ross County met with the Commissioners October 4, 2022, to request funding for Pickaway County children. CPCRC is a private non-profit organization and a full member of the National Children's Alliance and are recognized as a Children's Advocacy Center. The CPCRC is funded by The United Way, The National Children's Alliance, VOCA, The Ohio Attorney General's Office, Ross County Court and local grants and private donations. The serve the nine surrounding counties of Pickaway County. CPCRC was designed by a group of local agencies to assure that children who have been physically or sexually abused receive free, appropriate treatment (medical treatment, counseling, support and advocacy to the children and families). CPCRC is staffed with

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pediatricians, nurses, child abuse specialist, child therapist, victim advocate, parent educator and a supervised visitation coordinator. They provided the forensic interviews of children for subject matters cases that involve criminal charges. Most of their grants come from the VOCA grant and it has been cut over the years. Their children will start to lose services that they provide. Sixty-two children were seen from Pickaway County and over 200 therapy sessions took place. When a forensic examination is done it takes place with the child in mind and to be a more comfortable atmosphere for the child.

Ms. Gill's job is to ask of each of the counties to provide a portion of funding of \$15,000 each to be able to continue to provide services. From all counties 500 children were seen last year total. Referrals come from the emergency rooms, law enforcement and Children's Services. Services take place within two weeks, currently the hospitals are providing services two months out.

Upon discussion, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and give \$15,000.00 to Child Protection Center of Ross County in support of the program and services provided for Pickaway County children and families.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County**  
**Soil and Water Conservation:**

Katarina Sharp and Brad Hughes, Soil and Water Conservation District, met with the Commissioners to provide a quarterly report for SWCD.

**Administrative**

Brad Hughes recently started with SWCD as a District Technician. He comes with ten years' experience. The Authority Finance program is working well. The 2020 and 2021 audits of the District performed by Perry and Associates, CPA's were signed off on July 1, 2022. All transactions and balances were in compliance. Tawn Seimer attended a Quick Books training for SWCD's with CPAs from Bucyrus, Ohio as the trainers. Mrs. Seimer attended the Elected and Department Heads CEBCO Health Insurance meeting for the county. All of the staff have helped with the education activities that took place July through September.

**Education/ Outreach**

Experience Earth Camp is scheduled for July, 84 kids registered between the three day and one day camps. Summer Supervisors School in August, Pickaway SWCD, Adams SWCD, and Park District partnered to host a canoe trip and Canal Park tour for 23 SWCD Supervisors and staff from around Ohio. SWCD hosted the annual meeting and banquet jointly with PCFB in September for 126 guests at Flora and Field. Ag Day 2022 was held September 30<sup>th</sup> at the Pickaway Agriculture and Event Center with 815 fourth grade students, 187 FFA students, 58 teachers, principals, chaperones, and visitors, 4 FFA advisors, 4 SWCD staff and 8 PCFB staff/ volunteers in attendance. October Newsletter will go out this week to 1836 people.

**Technical**

SWCD worked on 19 CRP grassed waterways projects on county farms, all in various stages of progress/ completion. Completed 4 pond site investigations/ pond assistance for county landowners and completed 7 drainage technical assistance calls for county landowners. There were 6 property evaluations, general technical assistance, and soils information for both county landowners and County Planning Commission completed. Re-enrolled 2 CRP contracts, 1 pollution abatement and 1 ditch petition.

**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey:

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- The cruiser that was rear ended had to be turned into insurance due to the driver that caused the accident did not have a driver's license.
- Some changes to the contracts with the health insurance change to CEBCO
- Memorandum of Understanding will need to be set up regarding the academy and training for officers. It is a seven-month program. Pickaway-Ross Career and Technology Center is looking at opening an academy.

**In the Matter of**  
**Children's Museum**  
**Inspiration Station:**

Jane Shannon and Bob Sneed, Pickaway County Community Foundation, met with the Commissioners to discuss the future of the Children's Museum. So far, \$932,000 has been raised with private donations and has not been made public about donating yet. We now have plan give on Park and Trails Fund for a full estate. There is about \$75,000 earmarked. The museum will be a STEAM facility, Boy Scouts overnights, cake decorating, etc. and will be ran by a PCCF employee for activities. Programing will be trained to for STEAM setting. Serve under served children, Museum for All, if a family receives a SNAP card it can be utilized to enter the facility. It will have access for all abilities, they have worked with Pickaway County Board of Developmental Disabilities for the design aspect. The feel of the experience will be modeled for mental health. There will be an auto mechanic area that will teach how to change a tire, an area to see how x-rays work. Mrs. Shannon provided a design concept for review of the layout of the Inspiration Station. Mrs. Shannon respectfully requested the support of the Commissioners and the remaining \$500,000 needed to start construction of the facility. The Commissioner will discuss and evaluate the design concept.

**In the Matter of**  
**Office Space:**

Judy Wolford, Prosecutor, met with the Commissioners to discuss office space and relocating. Mr. Wolford feels that one location would not work for the purpose of the Prosecutor's Office. There may be a potential buyer of the current location housing the Prosecutor's Office. There was discussion of other commercial properties available.

**In the Matter of**  
**Executive Session:**

At 11:25 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator, Angel Karr, Clerk, John Payne, Heather Arling, and Andy Brosart, Bradley Payne were in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:46 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

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**In the Matter of  
Executive Session:**

At 1:35 p.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scriber and Jenna Wood, P3, Trey Fausnaugh and Kyle Wolfe, Teays Valley School District, Nate Green and Dave Robinson, Montrose Group, Terry Coyne, Coyne Realty, Thaddeus Boggs, Frost Brown and Todd, Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:30 p.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of  
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending October 22, 2022.

A total of \$465 was reported being collected as follows: \$60 in dog licenses; \$30 in dog license late penalty; \$300 in adoptions; \$50 redemptions and \$25 in microchip fees.

Ten (10) stray dogs were processed in; six (6) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner {absent}  
BOARD OF COUNTY COMMISSIONERS  
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Attest: Angela Karr, Clerk